

President Reichart convened the public meeting of Hanover Borough Council on Wednesday September 22, 2021 at 7:00 PM in the Hanover Borough Council Chamber, 44 Frederick Street, Hanover, PA, as advertised. The meeting was conducted in person and via Zoom Webinar with video presentation.

### **PRELIMINARY MATTERS & OFFICERS' REPORTS**

President Reichart called the regular business of the meeting to order and asked all those in attendance to recite the Pledge of Allegiance followed by a moment of silence.

President Reichart acknowledged that pursuant to the Sunshine Act, an Executive Session of Council, with its Solicitor, was held from 6:31 PM - 7:01 PM, for the following matters:

- Section 708 (a) (1) and Section (a) (5), to discuss a matter involving employment matters, specifically a potential disciplinary matter of a Borough employee
- Section 708 (a) (1) and Section (a) (5), to discuss a matter involving employment matters, specifically potential changes in the conditions of employment for certain Borough employees.
- Section 708 (a) (2) and Section (a) (5), to hold information, strategy, and negotiation session related to labor relations, specifically related to the Fire Union.

On roll call the following answered as present: Mrs. Funk, Mr. Hegberg, Mr. Lockard, Mr. Reichart, and Dr. Rupp; Solicitor Shultis; Mayor Whitman; Manager Dunford; and Secretary Felix. Council Members Chesney, Kress, Pranses & Roland were not in attendance.

Public Comment – None was presented.

Consent Agenda – It was moved by Dr. Rupp, seconded by Mrs. Funk to approve the following items on the consent agenda:

- a. Approve the minutes of the Council Meetings of August 10 and August 25, 2021
- b. Finance Reports
  - i. Approve Bills for Payment
  - ii. Accept Monthly Financial Statement
  - iii. Accept Monthly Investment Report
- c. Minimum Municipal Obligation for Pension Plans: Approve
- d. Spill Prevention Response Plan for Filter Plant: Accept plan
- e. Treat-or-Treat night Tuesday, October 26<sup>th</sup> 6:00 PM – 8:00 PM: Approve
- f. Bid award for Timber Harvest on 23.23 acres of Watershed area to Dry Run Lumber Company, West Spring Run, PA in the amount of \$25,790
- g. Main Street Special Event Bank Lane Closures: Approve
  - i. Halloween Scavenger Hunt October 15<sup>th</sup> - 3pm-11pm  
(*music ending at 10pm*)
  - ii. Second Saturday events October 9<sup>th</sup>, November 13<sup>th</sup>, December 11<sup>th</sup> - 11am-11pm (*music ending at 10pm*)

Motion carried.

### **REPORTS OF THE STANDING COMMITTEES**

#### **Council Workshop/Finance & Personnel Committee – Dr. Rupp**

It was moved by Dr. Rupp, seconded Mr. Lockard to table the potential disciplinary action. Motion carried.

It was moved by Dr. Rupp, seconded by Mrs. Funk to authorize filling the vacancy of the position of Finance Director/Treasurer. Motion carried.

It was moved by Dr. Rupp, seconded by Mr. Lockard to appoint Amy Hill as Interim Borough Treasurer and rescind the appointment of R. Samuel Miller as Borough Treasurer effective October 1, 2021. Mrs. Funk voted in opposition to the motion. Motion carried.



## **REPORTS OF THE STANDING COMMITTEES**

### **Council Workshop/Finance & Personnel Committee – Dr. Rupp**

It was moved by Dr. Rupp, seconded by Mrs. Funk to authorize a short term contract for accounting services with BSF Brown at \$190/hour for up to 130 hours and \$210/hour for up to 45 hours until December 31, 2021 for a total of \$45,000, to be phased out when a new finance director is appointed. Motion carried.

It was moved by Dr. Rupp, seconded by Mrs. Funk to authorize a short term contract for interim financial services with R. Samuel Miller not to exceed 10 hours per month at \$85 per hour, as needed. Motion carried.

It was moved by Dr. Rupp, seconded by Mr. Hegberg to approve Resolution No. 1330 setting the salary for the Director of Water Resources. Motion carried.

It was moved by Dr. Rupp, seconded by Mr. Lockard to appoint Darlene Funk to the Hanover Borough Tax Appeals Board, effective immediately. Motion carried.

It was moved by Dr. Rupp, seconded by Mr. Hegberg to appoint Scott Roland as Alternate Member to the Hanover Borough Tax Appeals Board, effective immediately. Motion carried.

It was moved by Dr. Rupp, seconded by Mr. Lockard to approve the (*modified*) request of Main Street Hanover for free parking at all Borough metered spaces on Fridays and Saturdays, from November 26th through January 1<sup>st</sup>, and free parking at the Frederick Street Municipal lot during Santa's evening hours; contingent upon Main Street Hanover and The Christmas Committee to solicit for a sponsor to offset the approximately \$2,870 in lost parking revenue. Motion carried.

It was moved by Dr. Rupp, seconded by Mrs. Funk to approve the following pre-ordering for vehicle and equipment purchases in the 2022 budget:

- a. Order all Ford vehicles in September to secure government pricing discount and delivery late 2022.
- b. Order all grant vehicles and equipment scheduled for cash purchases to ensure 90% reimbursement at current pricing levels and reasonable delivery time.
- c. Order capital budget items to be leased to take advantage of current favorable rates.

Motion carried.

### **Public Safety Committee – Mrs. Funk**

It was moved by Mrs. Funk, seconded by Mr. Lockard to approve the Cooperation Agreement between Wellspan and the Borough of Hanover Police Department to assist law enforcement in its response to the mental health needs of the community. Motion carried.

It was moved by Mrs. Funk, seconded by Mr. Hegberg to approve Ordinance No. 2313 amending ordinance No. 685 to provide for no parking on the south side of Third Street, State Route 116 for 55' east of St. Vincent's Lane and 138' west of St. Vincent's Lane. (*Parking will continue to be allowed in front of St. Vincent's School*). On roll call, the following voted in favor of the motion: Mrs. Funk, Mr. Hegberg, Mr. Lockard, Mr. Reichart and Dr. Rupp. Motion carried.

### **Water & Sewer Committee – Mr. Hegberg**

It was moved by Mr. Hegberg, seconded by Dr. Rupp to authorize the Hanover Borough Manager to execute a Memorandum of Agreement between the US Army Corp. of Engineers and the PA State Historic Preservation Officer with the Borough of Hanover as a "concurring party," for the Sheppard & Myers Dam Rehabilitation Project. Motion carried.

It was moved by Mr. Hegberg, seconded by Mrs. Funk to approve the revised project scope for improvements to the Kitzmiller Diversion Dam at a total estimate of \$336,670 based on \$81,670 scope of service contract with Gannett Fleming for design and planning and \$255,000 construction and related management estimate. Motion carried.

It was moved by Mr. Hegberg, seconded by Dr. Rupp to authorize the purchase of a wireless communication system with installation by staff for the bulk water station at the Regional Wastewater Treatment Plant. Motion carried.



## **REPORTS OF THE STANDING COMMITTEES**

### **Water & Sewer Committee – Mr. Hegberg**

It was moved by Mr. Hegberg, seconded by Mrs. Funk to authorize a feasibility study with Gannett Fleming relative to improvements to the Clear Lake raw water storage basin for capacity use and water quality for the estimated cost of \$39,400, with 50% funded through Strategic Management Planning Program (STMP) Grant, resulting in an estimated net cost of \$19,700. Motion carried.

### **Governance & Policy Committee – Mr. Lockard**

It was moved by Mr. Lockard, seconded by Dr. Rupp to approve the Borough Council – Staff Relations Policy. Mrs. Funk voted in opposition to the motion. Motion carried.

### **MAYOR'S REPORT** – Mayor Whitman reported the following:

- August 3rd: National Night Out was well attended and gave children the opportunity to interact with emergency responders from Hanover Borough, Penn Township, West Manheim and Conewago Township. At the end of the evening twenty excited children won bicycles with helmets from the annual raffle. Thank you to Officer Richey who talked with our young citizens while I helped him hand out stickers, bracelets, coloring and activity books. Chief Martin was also in attendance.
- August 5th: I swore in crossing guards and faculty members of Hanover Public School District and Chief Martin discussed safety pointers and guidelines with the crossing guards to keep the students and themselves safe.
- August 6th: Congressman Lloyd Smucker met with State Representative Kate Klunk, Hanover Borough Council, and Hanover Public School Officials. Afterwards we visited some of the downtown businesses. Congressman Smucker was interested in learning more about Hanover, the programs our school system offers, and the Borough's and downtown businesses' challenges. Thank you to Texas Hot Weiner Lunch for lunch, to Justine Trucksess of Main Street Hanover who led us on the tour and Zeichen des Pferdes for the after tour social and brews.
- August 17th: Thank you to Hanover Rotary Club for inviting me to their meeting and be the guest speaker where I talked about our local government, current Borough happenings and upcoming programs we are working on.
- August 25th: I met with Christina Martinez and Diane Sponseller of Open Arms Recovery Center. I informed them of some upcoming programs Hanover PD will be working with to help people get the assistance they need with drug addiction. Christina is also trying to help her clients to better, solid, stable futures and to help them realize their dreams and goals in life.

President Reichart thanked Mayor Whitman for her report.

### **OTHER MATTERS** - President Reichart reminded all of the following October meetings:

- OCTOBER BOROUGH COUNCIL & COMMITTEE MEETINGS:
  - \*Governance & Policy Committee – to be determined
  - \*Public Safety Committee Mon. 10/4 – 6:00 PM
  - Special Council Meeting Tues. 10/12 – 7:00 PM – 3<sup>rd</sup> Ward Council appointment
  - \*Public Works & Facilities Committee Wed. 10/13 - 6:00 PM
  - \*Water & Sewer Committee Thurs. 10/14 6:00 PM
  - Finance & Personnel/Workshop Wed. 10/20 - 7:00 PM at Borough building
  - Council Wed. 10/27 - 7:00 PM

*\* Meetings will be cancelled if there is no business. Please advise the Borough Secretary if you will be unable to attend any meetings.*

President Reichart reminded Council members of the special Council Meeting on Oct. 12, 2021 to interview and appoint a 3<sup>rd</sup> Ward Councilperson, and asked all to attend.

#### ➤ Public Comment

Finance Director Miller gave a summary of the proposed Water Rate Case and timeline. He noted there will be a public information hearing (virtual) on Thursday October 14, 2021 at 6PM for water customers in Penn Township, Conewago Township and McSherrystown Borough who wish to testify. The information is available on the website and Facebook, and will be published by the Evening Sun, and posted at the Borough office or by calling 800-



**OTHER MATTERS**, *continued*

685-6560 communication must be made by 3PM on Oct. 12 in order to participate. The OCA will provide information to access the information on the hearing that evening. Citizens must register in advance.

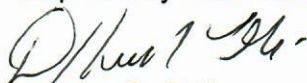
Mr. Joseph Shunk, Ward 3, High Street: Asked if the cooperation agreement between the Hanover Borough Police Dept. and Wellspring could be made available.

Manager Dunford stated it is online on the Borough website, but provided him a paper copy for his information.

**ADJOURNMENT**

It was moved by Mr. Lockard, seconded by Mr. Hegberg to adjourn the meeting at 7:23 PM. Motion carried.

Respectfully submitted,

A handwritten signature in cursive script, appearing to read "Dorothy C. Felix".

Dorothy C. Felix  
Borough Secretary

NO. 2313  
AN ORDINANCE

AN ORDINANCE AMENDING ORDINANCE NO. 685 ENTITLED, "AN ORDINANCE REGULATING TRAFFIC IN AND CERTAIN USES OF THE HIGHWAYS OF THE BOROUGH OF HANOVER, AS SET FORTH IN CHAPTER 346 OF THE CODE OF ORDINANCES OF THE BOROUGH OF HANOVER."

BE IT ENACTED AND ORDAINED by the Council of the Borough of Hanover, York County, Pennsylvania, and it is hereby enacted and ordained by the authority of the same as follows:

**SECTION 1:** That Ordinance No. 685 entitled "An Ordinance Regulating Traffic In and Certain Uses of the Highways of The Borough of Hanover" is hereby amended.

**SECTION 2:** That Section 346-1, Paragraph C of the Code of Ordinances of the Borough of Hanover entitled "*Streets and Alleys in which Parking is Restricted. Parking is restricted in the following streets and alleys in the manner hereinafter provides*" is amended with the addition of the following designated no parking areas:

- On the South side of Third Street, State Route 116 for 55' East of St. Vincent's Lane and 138' West of St. Vincent's Lane.

ENACTED AND ORDAINED this 22<sup>nd</sup> day of September, 2021.

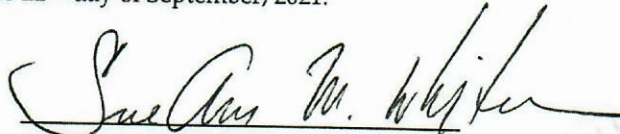
ATTEST:

BOROUGH COUNCIL OF THE  
BOROUGH OF HANOVER

  
Secretary

By:   
Council President

APPROVED this 22<sup>nd</sup> day of September, 2021.

  
Mayor